



Job Description

Title: Catering Assistant

Reporting to: Catering Manager

Responsible to: Projects Manager

Salary: £5.35 per hour

Hours: part time 22.5 hpw (Thur/Fri 9a.m.-5p.m.@£5.35per hour/Sat 8.30-4.30 @ £5.87 per hour)

Holidays: 25 days (pro rata)

Location: The Old Schoolhouse

Duties and Responsibilities:

- Assist the catering manager in the preparation of all foods
- Assisting the catering manager with the daily running of the café
- Dishwasher/cleaning duties
- Serving of customers
- Till duties
- Other duties which may be required within the general context of the post

Qualifications and Skills required:

Essential:

- Possess Basic Food Hygiene Certificate
- Minimum of 1 year experience working in a catering environment
- Have good communication skills
- Be able to work as a team

Desirable:

A qualification in catering

This Job Description is not definitive and will be reviewed from time to time.
A degree of flexibility is necessary depending on the needs of